

For Smart Factory



Operating |  
User |

# MANUAL



# MES<sup>3D</sup>

ERP + MES + SCADA

Auto & S.I

# User Manual

I. Discuss

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# DISCUSS



Explain

Step by step:

- 1. Information channel and message
- 2. Hit on "Create" to next to slide

## I. Discuss

### Discuss list information

# DISCUSS



Explain

## I. Discuss

### Create Meeting information

The screenshot illustrates the 'Discuss' interface in Microsoft Teams. The left sidebar shows navigation options: Discuss, Inbox, Starred, History, Calendar, and ERP. The main area displays a meeting titled 'Tuần' with a 'Start a meeting' button. The meeting toolbar includes icons for mute, video, chat, and other controls. The 'Invite people' dialog box is open, showing a search bar (3) and a list of contacts (Autonsi, my, Tuan 1, user). The 'Invite to group chat' button (4) is highlighted, and the 'Invitation Link' field (5) is shown with the URL <http://jp.autonsi.com/chat/16/ps6ZwfDZkv>. The meeting information button (6) is also visible. The meeting start notification (7) is shown in the chat area, and the meeting controls in the direct message (8) are highlighted.

Step by step:

1. Meeting modes (call, video, display...)
2. Select attendees
3. Enter the inviter's name or choose people
4. Click the button to invite
5. Link meeting
6. Click the button to information people in meeting
7. Chat in meeting
8. Click the button to leave meeting

# DISCUSS



Explain

## I. Discuss

### Create Channel

Step by step:

1. Click the button to create channel
2. Enter name channel and choose public or private

The screenshot displays the Microsoft Teams interface. On the left sidebar, the 'CHANNELS' section is expanded, showing a gear icon and a plus sign (1) next to it. Below this, there are two options: 'Create #DS2' (2) and 'Create @DS2'. The main area shows the '# general' channel with the description 'General announcements for all employees.' and a 'Start a meeting' button. The bottom of the screen shows the date 'December 14, 2023'.

# DISCUSS



Explain

## I. Discuss

### Invite everyone to the channel

Step by step:

1. Select channel
2. Click the button to invite
3. Enter people or choose user invite
4. Click the button to invite
5. Chat in channel
6. Click the button to setting channel

The screenshot illustrates the process of inviting people to a channel in the Odoo Discuss interface. The interface is divided into several sections: a top navigation bar, a left sidebar, a main chat area, and a right-side dialog box. The sidebar contains navigation options such as 'Inbox', 'Starred', 'History', 'CHANNELS', and 'DIRECT MESSAGES'. The main chat area shows the '# DS2' channel with a 'Start a meeting' button and a 'Invite people' dialog box. The dialog box lists users: Autonsi, my, Tuan 1, and user. The 'Invite to Channel' button is highlighted with a yellow circle and the number 4. The 'Invitation Link' is displayed as <http://ip.autonsi.com/chat/21/rQTGzSHQEJ>. The chat history shows a message from Tuan created #DS2, which is highlighted with a red dashed box and the number 5. The chat input field at the bottom shows 'Message #DS2...' and a 'Send' button.

# DISCUSS



Explain

## I. Discuss

### Modify channel

Step by step:

1. Enter the information to be edited
2. Choose privacy
3. Choose Members
4. Click Save to add or Discard to cancel

Discuss / DS2

✓ Save ✕ Discard 1/1 < >

Group Name  
#DS2 EN 1

Description  
Topics discussed in this group...

✉ @jp.autonsi.com

Privacy Members

Who can follow the group's activities?  
 Everyone  
 Invited people only  
 Selected group of users 2

Authorized Group  
User types / Internal User

Auto Subscribe Groups

Auto Subscribe Departments

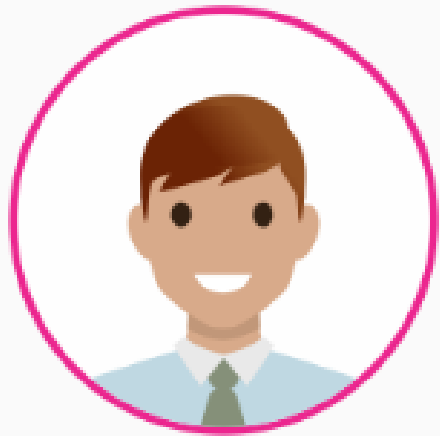
Privacy Members 3

Recipient	Email
Tuán	tuan@gmail.com

Add a line 3







Thank you for using  
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**MES** 3D

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